



artist member handbook

Dear Artist,

Thank you for your 2023 membership with the AAN! We strive to be a valuable resource for your creativity by offering a wide range of opportunities for exhibition, education, and camaraderie with your peers.

This year we have worked to improve our online representation to connect you to your patrons. Your Artists Profile may now showcase the artwork you are currently exhibiting at both galleries, a photograph of you, social media, and web links, along with your portfolio artwork, bio, and artists statement.

We hope you take advantage of these exciting opportunities to help us promote you.

Gratefully,
Artists Association of Nantucket

In this handbook...

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- **ARTWORK PICK-UP AND DROP-OFF**
- **PORTFOLIO UPLOAD**
- **GALLERY ETIQUETTE**
- **IMPORTANT LINKS**

Gallery Spaces

VISUAL ARTS CENTER
24 Amelia Drive
Nantucket, MA 02554
Telephone: 508 228 0722
Fax: 508 228 9700

CECELIA JOYCE &
SEWARD JOHNSON GALLERY
19 Washington Street
Nantucket, MA 02554
Telephone: 508 228 0294
Fax: 508 228 9700

THE BIG GALLERY
Thomas Macy
Warehouse
12 Straight Wharf
Nantucket, MA 02554
Telephone: 508 680 1902

Gallery Staff

PETER GREENHALGH
*Cecelia Joyce &
Seward Johnson Gallery Manager*
peter@nantucketarts.org

GINGER ANDREWS
Gallery Assistant


ROBERT FRAZIER
Artistic Director
bobby@nantucketarts.org



NICCI AGUIAR
Digital Arts and Technology Coordinator
nicci@nantucketarts.org

GETTING TO KNOW YOUR ONLINE PROFILE


To find the AAN Artist Member page on the website from the home page click the menu tab and click on “Meet Artist Members”.

From there you can scroll down to view all of our artist members with online profiles. To view a profile click on the name or picture. As you will see, each profile has a space for a profile picture, artist biography, artist statement, website links, resumes/CVs, social media links, and up to 8 piece of artwork for your portfolio. Any works for sale through AAN will appear under “Current Works for Sale” on your profile.



DONATE  

AAN ARTIST MEMBERS



PROFILE PICTURE

BIOGRAPHY

ARTIST STATEMENT

WEBLINK

SOCIAL MEDIA

ARTWORK

Artist Name


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Artist Statement

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your website link goes here



To log-in and edit your profile use this link <https://www.nantucketarts.org/panel/login> or visit “Meet Artist Members” page and use the log in button.

Here is where you can edit your artist statement, biography profile picture, etc.

Make sure you click “SAVE” after adding or making changes.

If you have not activated your online profile contact Nicci at nicci@nantucketarts.org.

Trouble logging in? Contact the AAN (508-228-0722).

Your account

Email:

Role: Artist

Language: en

ACCOUNT INFO

Artist Name

Settings

Welcome!

- Add or edit your artist profile here at anytime by logging into [nantucketarts.org/panel](https://www.nantucketarts.org/panel) (click Ok on any "you are not allowed" messages).
- Remember to save your edits by pressing "Save" in the orange bar when you make a change! Otherwise, changes will not show.
- When you're ready, [upload your artwork](#).

BIOGRAPHY

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ARTIST STATEMENT

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CHANGE SETTINGS
(Email, Password, and Artist Name)

Artist Life Member?

no

Representative Artwork

- Image should be less than 6mb
- Please crop background out of the image

Profile Headshot Photo

Image should be less than 6mb

Website

must include http:// or https://

CVs

No files selected yet

PDF only

Instagram

https://www.instagram.com/...

must include http:// or https://

Facebook

https://www.facebook.com/...

must include http:// or https://

PROFILE HEADSHOT

ARTWORK

Artwork here is featured only on the AAN Artists Member main page.

PORTFOLIO UPLOAD



Email:
Role:
Language: English

UPLOAD UP TO 8 ARTWORKS HERE

Settings

SITEFILES

Bio

Tr B I

Artist Statement

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Single Representative Artwork

- Image should be less than 6mb
- Shows on [artist listing page](#)
- Please crop background out of the image

Sample Artwork

day-1-sweater.jpg

sheldon.jpg

- Upload up to six images of your best work
- Shows on [your profile page](#)
- Art sold online via AAN will also show here but not be counted toward the six work limit

Profile Headshot Photo

image should be less than 6mb

To upload works to your portfolio section on your profile page, next to Sample Artwork click on “Add” button. Once you have work uploaded click on the image to add information about each piece. Make sure to click “SAVE” once you’re done. *(These works should not be advertised as for sale. If you have works for sale through AAN they will appear on your profile as “Current Works for Sale”)*

Open

Template

profileselected

Media Type

image/jpeg

Uri

/hc2liKtL/day-1-sweater.jpg

Size

435.92 KB

Dimensions

1362 x 1579 Pixel

Orientation

Portrait

day-1-sweater.jpg

Open Settings

Artwork title

Sweater Weather

Artwork details

Ink & Watercolor
2020

Click new area image to move target (+) for different thumbnail crop



ARTWORK PICK-UP AND DROP-OFF AT THE GALLERY

Make Drop Off Day quick and easy by downloading and filling out exhibition forms and back information tags [HERE](#).

When filling out forms and tags at the gallery, please bring a list of the information to refer to including title, dimensions, medium, and price. (If you need advice, please contact the galley before this day).

When picking up your artwork you must sign out your pieces on the drop-off/pick-up form.

Artworks featured in-person gallery exhibitions can now also be shown simultaneously online. Email your images to nicci@nantucketarts.org, and include title, price, size, and medium.

Images for art featured in shows that are specifically designated as Online Exhibitions, may also be emailed to nicci@nantucketarts.org, and **include title, price, size, and medium**. (Please NOTE: avoid confusion by setting these works aside until the Online Exhibition has ended.)

GALLERY ETIQUETTE

Follow the gallery-ready 3Ws of Wired, Wet, Width: work needs a hanging wire or alligator clip; needs to be dry not wet; wrapped canvases must be at least 1.5" deep with finished edges.

"Gallery Ready Art"

Works on paper need to be on sturdy paper; have strong backing or matted.



Work should be priced for sale.



Framed work needs a hanging wire or alligator clip.



Work should not be wet.



Wrapped canvases must be at least an inch and a half thick and have finished edges.



The Artists Association of Nantucket is proud to pay the highest commission on gallery sales island-wide, and exhibits art solely by its local residents.

IMPORTANT LINKS

Website – <https://www.nantucketarts.org/>

Artist Profile Log-In – <https://www.nantucketarts.org/panel/login>