

artist member handbook

Dear Artist,

Thank you for your 2023 membership with the AAN! We strive to be a valuable resource for your creativity by offering a wide range of opportunities for exhibition, education, and camaraderie with your peers.

This year we have worked to improve our online representation to connect you to your patrons. Your Artists Profile may now showcase the artwork you are currently exhibiting at both galleries, a photograph of you, social media, and web links, along with your portfolio artwork, bio, and artists statement.

We hope you take advantage of these exciting opportunities to help us promote you.

Gratefully, Artists Association of Nantucket

In this handbook...

- GETTING TO KNOW YOUR ONLINE PROFILE
- ARTWORK PICK-UP AND DROP-OFF
- PORTFOLIO UPLOAD
- GALLERY ETIQUETTE
- IMPORTANT LINKS

Gallery Spaces

VISUAL ARTS CENTER 24 Amelia Drive Nantucket, MA 02554 Telephone: 508 228 0722 Fax: 508 228 9700 CECELIA JOYCE & SEWARD JOHNSON GALLERY 19 Washington Street Nantucket, MA 02554 Telephone: 508 228 0294 Fax: 508 228 9700 THE BIG GALLERY Thomas Macy Warehouse 12 Straight Wharf Nantucket, MA 02554 Telephone: 508 680 1902

Gallery Staff

PETER GREENHALGH Cecelia Joyce & Seward Johnson Gallery Manager peter@nantucketarts.org

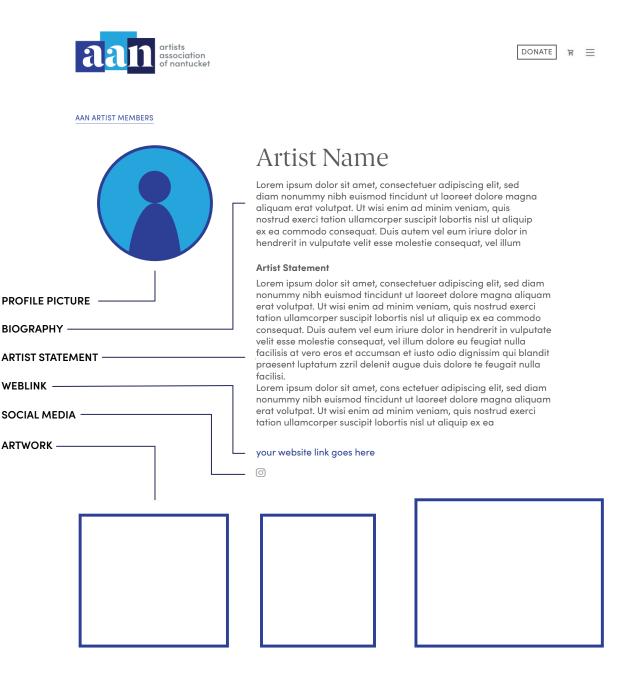
ROBERT FRAZIER Artistic Director bobby@nantucketarts.org GINGER ANDREWS Gallery Assistant

NICCI AGUIAR Digital Arts and Technology Coordinator nicci@nantucketarts.org

GETTING TO KNOW YOUR ONLINE PROFILE

To find the AAN Artist Member page on the website from the home page click the menu tab and click on "Meet Artist Members".

From there you can scroll down to view all of our artist members with online profiles. To view a profile click on the name or picture. As you will see, each profile has a space for a profile picture, artist biography, artist statement, website links, resumes/CVs, social media links, and up to 8 piece of artwork for your portfolio. Any works for sale through AAN will appear under "Current Works for Sale" on your profile.



To log-in and edit your profile use this link <u>https://www.nantucketarts.org/panel/login</u> or visit "Meet Artist Members" page and use the log in button. Here is where you can edit your artist statement, biography profile picture, etc. Make sure you click "SAVE" after adding or making changes. If you have not activated your online profile contact Nicci at nicci@nantucketarts.org. Trouble logging in? Contact the AAN (508-228-0722).

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PROFILE HEADSHOT	

Artwork here is featured only on the AAN Artists Member main page.

PORTFOLIO UPLOAD



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Artist Statement			 Upload up to six images of your best work Shows on <u>your profile page</u> Art sold online via AAN will also show here but not counted toward the six work limit 	be
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To upload works to your portfolio section on your profile page, next to Sample Artwork click on "Add" button. Once you have work uploaded click on the image to add information about each piece. Make sure to click "SAVE" once you're done. (*These works should not be advertised as for sale. If you have works for sale through AAN they will appear on your profile as "Current Works for Sale"*)

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UPLOAD UP TO 8 ARTWORKS HERE

ARTWORK PICK-UP AND DROP-OFF AT THE GALLERY

Make Drop Off Day quick and easy by downloading and filling out exhibition forms and back information tags HERE.

When filling out forms and tags at the gallery, please bring a list of the information to refer to including title, dimensions, medium, and price. (If you need advice, please contact the galley before this day).

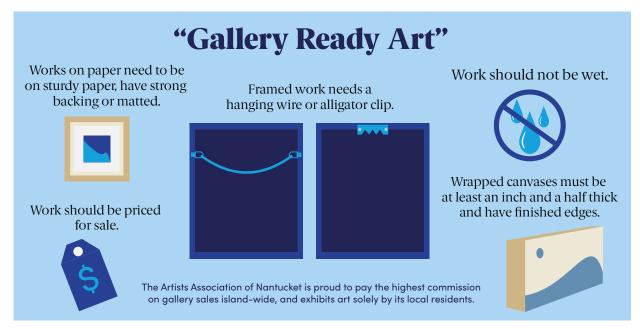
When picking up your artwork you must sign out your pieces on the drop-off/pick-up form.

Artworks featured in-person gallery exhibitions can now also be shown simultaneously online. Email your images to nicci@nantucketarts.org, and include title, price, size, and medium.

Images for art featured in shows that are specifically designated as Online Exhibitions, may also be emailed to nicci@nantucketarts.org, and **include title, price, size, and medium.** (*Please NOTE: avoid confusion by setting these works aside until the Online Exhibition has ended.*)

GALLERY ETIQUETTE

Follow the gallery-ready 3Ws of Wired, Wet, Width: work needs a hanging wire or alligator clip; needs to be dry not wet; wrapped canvases must be at least 1.5" deep with finished edges.



IMPORTANT LINKS

Website – <u>https://www.nantucketarts.org/</u> Artist Profile Log-In – <u>https://www.nantucketarts.org/panel/login</u>