



Exhibiting Artist Member Resource Guide 2026

AAN Mission Statement

The Mission of the Artists Association of Nantucket is to foster the visual arts on Nantucket. We create a vibrant arts community by promoting, supporting and encouraging the work of Nantucket artists, providing educational programs in the arts, and preserving the legacy of Nantucket artists.

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Dear Exhibiting Artist,

Thank you for renewing your 2026 membership with the Artists Association of Nantucket! We strive to be a valuable resource for your creativity by offering a wide range of opportunities for exhibition, education, and camaraderie with your peers.

This resource guide will cover gallery locations and guidelines, descriptions of events, how to use our online resources and more.

We hope you take advantage of these exciting opportunities to help us promote you.

Respectfully,

Artists Association of Nantucket

Bobby Frazier, *Artistic Director*

Tracey Sears, *Executive Director*

Jan Purdy Metcalf, *Membership Chair*

Susan Coyne, *Galleries and Exhibitions Chair*

Gallery Locations:

Cecelia Joyce & Seward Johnson Gallery
8 Federal Street, Nantucket, MA 02554
Telephone: (508) 228-0294

Champion Gallery at the Visual Arts Center
24 Amelia Drive, Nantucket, MA 02554
Telephone: (508) 228-0722

2026 Artist Membership Levels:

- Artist Member
- Junior Artist Member
(Ages: 14 up to 21, must reapply at 21 years of age with new work)
- Life Artist Member (Gifted after 25 years of Artist Membership)

All 25 year life members will be grandfathered thru 2026, but 25 year members after 2026 will receive a commendation and continue to pay dues.

2026 Artist Member Benefits:

- 65% Commission rate at all galleries (special event commissions vary)
- 10% discount off all AAN classes and workshops, register via AAN [website](#)
- Year-round online and in-gallery representation
- Access to member only meet ups and professional development opportunities
- Opportunities for additional exhibition events including SideWalk Art Shows, Patio Pop-Ups and Outside Venues

Artist Requirements and Expectations

Artist members should demonstrate professionalism in their work and presentation by following AAN guidelines in this Exhibiting Artist Member Resource Guide. They should strive to maintain a consistent high standard of quality, level of technique and skill, and the presence of personal style and original artistic vision.

- Artists are required to pay annual dues of \$250 (\$50 for Junior Artists) to continue their membership for the fiscal year. You may not participate in exhibitions or events until dues are paid.
- If an artist does not pay dues after one year they will need to reapply to rejoin AAN.
- Junior Artist Members who age out of the category will need to reapply.
- The artist is the sole creator and copyright holder of the work, unless the work has been explicitly noted as a collaboration with another credited artist.
- Artwork must be original. IF part of an edition of prints or multiples, its edition number must be clearly listed, see Portfolio Submission Requirements.
- AAN does not permit work generated in part or whole by AI.
- Artists may only exhibit work in the medium that they were accepted in. If you would like to exhibit in another medium, you will need to reapply for that medium.
- All artwork submissions will be done digitally one week prior to the scheduled drop-off date and will include the name of the exhibition in the subject line, title of art, medium, size (W x H x D) and price in addition to a hi-res photograph labeled the name of the art. At this time, the submission will be e-mailed to gallery@nantucketarts.org
- Artists are responsible for picking up and dropping off their works for exhibitions and events on time. ***There will be no shipping of artwork to AAN galleries.*** Refer to the drop off / pick up schedule as no early drop off will be accepted. If you are unable to meet these dates, please ask a fellow artist, friend or caretaker to drop off/pick up your artwork. (AAN is not liable for any work left after the designated pick up date for an exhibition.)
- Artists are requested to submit new work whenever possible.

- There will be no carry over of unsold work from one exhibition to the next.
- Artists are required to photograph their works and submit hi-res photos with their submissions.
- Once submitted to an exhibition, work must be available for sale by the AAN for the duration of the exhibition.
- Substitutes are not permitted.
- Once a piece sells, upon being contacted by AAN, you will be allowed to provide a replacement pending the sale date and the length of the exhibition.
- All Artist Members are required to donate one work to the Gala, our annual summer fundraiser digitally by *Wednesday, May 13, 2026*.
- Sales of any artwork that result from an AAN referral are subject to a 10% gallery commission.
- Continuing education is encouraged for all artists members, please refer to the [AAN website](#) for the current offerings and to register, for more information contact [Liz Buccino](#), Director of Education.
- All Artist Members are required to fulfill *four (4)* volunteer hours for events, galleries or other opportunities. Please indicate your volunteer options in the renewal document and AAN staff will follow up with you.
- Artists are requested to complete their online profiles on the [AAN website](#).

GALLERY LOCATIONS AND GUIDELINES FOR SUBMISSION

AAN offers a variety of exhibitions throughout the year, providing our artists numerous opportunities to display their works.

AAN Gallery Locations

- Cecelia Joyce and Seward Johnson Gallery, 8 Federal Street
- The Champion Gallery, Visual Arts Center, 24 Amelia Drive
- Our Online Gallery, webpages showcasing your work at nantucketarts.org/art

What Is Exhibition Ready Art

- Works must be priced for sale.
- Works must be suitably framed/to a professional standard. Coated wire preferred.
- Framed works require a taut hanging wire that won't show above the frame when hung.
- Framed works on paper need to be on sturdy paper, have strong backing or matting, and be framed under glass or plexiglass.
- Unframed canvases must be "gallery wrap" 1.5" or 2" deep with clean or painted sides.

Unacceptable presentations:

- Works that are not dry are not accepted to hang.
- Frames with stand-up feet are not accepted to hang.
- Sawtooth hangers are now discouraged, except in unique framing circumstances (i.e. very small works, 3D hanging works...).
- Unframed works on paper may be exhibited in our Portfolio bins ***See the Portfolio Submission Requirements*

Submitting Your Artwork

- New for 2026, your art submissions with images will be submitted digitally one week prior to each exhibition. Please refer to the exhibition schedules in the Guide for dates.
- Drop off, pick up, and hanging will all be on Wednesdays unless otherwise noted.
- At drop off, the gallery will have a master list of submitted artwork and will provide the back tag for your art.
- You will sign in and sign out your art.
- You may still submit online-only artworks. They will be associated with an in-gallery exhibition of your choosing and must be available for the duration of that exhibition.
- When submitting artwork, please include the name of the exhibition in the subject line so your art is linked to the correct exhibition.

Making Digital Submissions

- You must photograph each piece of artwork and submit the hi-res image with your digital submission via email to gallery@nantucketarts.org. The image should be titled the name of the art so there is no confusion. This will allow your works to be purchased online as well as in-person. ***See our Tips for Photographing page.*

- Information required: Name of Exhibition in Subject Line, Artist name (preferred usage), Title, Medium, Price, Framed or Unframed, and Description Details (i.e. oil and collage on cradled board, 1.5" deep, unframed, white sides).
- Our Artists Member designated webpages offer resources for our Artists including the Drop Off and Pick Up Schedule, the current calendar, and your profile login.
- For updates about exhibitions and other gallery-related events and sign-ups be sure to check your email for Artist News! If you aren't receiving these emails, please contact gallery@nantucketarts.org.

Art Size Requirements

The Gallery looks its best when AAN represents art of all sizes. Please refer to the exhibition schedule for the number of works and size of art allowed to be submitted per exhibition.

Portfolio Submission Requirements - Unframed Works On Paper (formerly known as Bin Work)

Johnson Gallery Submissions:

Due to current size limitations at the Johnson Gallery we can only provide two bins to display unframed works on paper. All work will be restricted to original art work, no copies or fine art reproductions. You may submit two pieces at a time. We cannot promise to display both simultaneously so please indicate your first choice. The backup might be stored upstairs and will replace the sold piece. Please check your work in the bins periodically to make sure they look clean and neat. The gallery may remove your piece if not conforming. Please, pick up and sign out your pieces at the end of the season or when you leave as there could be construction or renovations in the off season. The AAN cannot be responsible for work that is left behind.

Acceptable mediums:

Watercolor, Limited Edition Photography, Oil, Acrylic, Pastel, Mixed Media, Colored Pencil, Graphite, Charcoal, Collage, and Gouache. Original Limited Edition Printmaking only (monoprints, etchings, woodcuts, etc.). No reproductions or prints of a painting.

Size, backing and protection:

Size: 18 x 24" maximum.

Backing: Unframed works on paper must have backing behind them for stability. Please no canvas boards. Your backing should not be too thick but sturdy enough to stand up to handling. We suggest you print and adhere a card that you place on the back of your piece that describes the medium, edition (if an original print a la etching), and any other information about yourself or your artwork.

Protection: Place in a clear archival art / photo sleeve.

Procedures for submitting:

You may submit 2 pieces and replace a sold piece when contacted. Submission will be via email, gallery@nantucketarts.org and may remain for the season but must be picked up no later than December 24, 2026.

Champion Gallery Submissions:

Guidelines for submitting Portfolio Works are the same as for the Johnson Gallery but we will also accept high quality reproductions on paper in addition to original artwork. Please number the edition and run and clearly mark that it is a fine art reproduction along with any other pertinent information you want to include, ie. type of paper, ink etc.

Special Exhibitions

Spring Sweep

April 10–11, American Legion

This silent auction will take place in-person and online. The concept of this event is for artists to sell older works and “sweep” their studios clean. Works for this event are offered at an affordable price range set by the artist. Spring Sweep will open with a reception, Friday, April 10, from 5 to 7pm. Saturday, April 11, Spring Sweep will be open to the public from 10am to 3:30pm. Purchased work will be available until 6pm and then all art will be moved to Johnson Gallery. All unsold work will be moved to an online auction.

Artists receive 50% commission.

Gala

Saturday, July 18, Great Harbor Yacht Club

AAN’s annual summer Gala and art auction. All Artist Members are required to donate a piece to our biggest fundraiser of the year to support AAN’s mission of fostering the visual arts on Nantucket. Donations are to be submitted via email to review@nantucketarts.org with a hi-res image, title, medium, size, and artist value. The deadline for donations is *Wednesday, May 13, 2026*. This is a full and **required** donation from the artist.

Wet Paint Weekend

October 9–11

This art-filled weekend culminates in a live and a silent auction on Sunday. Works submitted for this event are expected to be new (made within the last month). Sign-ups are first-come first-serve, beginning in August. Please look for an Artists News for further details.

Artists receive 50% commission.

Gallery Exhibitions

Plein Air Nantucket

June 12–18, Johnson Gallery

This week-long event is free and open to all artists at any skill level who wish to paint outdoors and enjoy the camaraderie of painting with peers. Fresh works from this event hang in the Johnson Gallery and are available for purchase. Frank Swift Chase Awards are presented on Thursday, June 18, 4pm.

Artists receive regular 65% commission.

Hale Juried Exhibition

August 6-18, Johnson Gallery

Reception, Thursday, August 6, 5-7pm, including Juror's presentation and comments.

Artists selected to participate in this exhibition will have a chance to win awards with a cash prize. Thanks to generous support from Kaaren and Charles Hale, there will be 1st, 2nd and 3rd place prizes as well as a special Hale Award for Excellence.

AAN is pleased to announce the 2026 Juror, Meredith Ward, *Meredith Ward Fine Art*, New York. Submit one piece of art between Wednesday, April 1st and Wednesday, May 20, 2026 subject line, Hale Juried Exhibition and include a high resolution image, medium, size, price and description to review@nantucketarts.org.

The Juror will choose the exhibition artwork from the digital submissions. Accepted artwork will be announced *Wednesday, July 8, 2026*.

Any works not selected by the Juror will be shown online. Award winners will be chosen before the reception.

Accepted work to be dropped off to the Johnson Gallery on *Wednesday, August 5, 2026, between 7 and 11am*.

Artists receive regular 65% commission.

Champion Gallery - Solo Exhibitions

For 2026, the Champion Gallery will be used for Seasonal Solo Artists Exhibitions, student shows, Artist in Residence and Permanent Collection.

For solo exhibitions, artists will have a space (~125 inches) to hang the works of their choice. The artist will assist an AAN staff person with hanging on the Tuesday the exhibition begins, between 8 and 10am. The artist is responsible for picking up their work at 5pm the Monday that the exhibition closes. Artwork can not be delivered earlier or remain after the exhibition. Sign ups will be via a google doc that will be emailed on Monday, March 16, 2026. When choosing your 1st and 2nd choices, please note the dates to make sure you are on island to accommodate the timing.

Additional Exhibition Opportunities

Sidewalk Art Shows

Sidewalk Art Show 1: Saturday, July 11, Atheneum Garden

Sidewalk Art Show 2: Saturday, August 8, Atheneum Garden

Sidewalk Art Show 3: Saturday, September 12, TBD

A beloved tradition dating back to the 1930s, Sidewalk Art Shows display works by our Artist Members all around the Atheneum garden for the public to view and purchase. Each artist is provided a wall (75 inches by 42 inches) along with a name tag. If the artist brings a table, AAN will provide a tablecloth. This is a great opportunity for artists to promote themselves and connect with patrons and the community. Artists in all mediums may participate and can include original artwork, fine art reproductions, note cards, ceramics, jewelry, etc. The AAN does NOT permit printed t-shirts, bags or other promotional apparel, accessories or merchandise.

NOTE: Sales will be processed through AAN and will wrap the art for the customer.

Sign ups for your preferred date will be sent Monday, March 16.

Artists receive regular 65% commission.

Patio Pop Up

AAN is pleased to continue Patio Pop-up opportunities at the Johnson Gallery throughout the season. *Sign ups for your preferred date will be sent Monday, March 16.*

- Artists are permitted to be on the patio at Johnson Gallery from open to close
- Set up is open to live demonstrations and/or a display of artworks for sale
- Sales will be processed through AAN at regular commission
- AAN has a large foldable art wall, two easels, and hangers on the trellis available for display
- Artists are responsible for bringing other display items they may require
- Artists are responsible for their own set up and break down
- This is a great opportunity to promote your artwork and engage with customers, feel free to bring business cards
- Artists of all mediums may participate. Original art, fine art prints on paper, boxed cards, note pads are acceptable but Artists may not sell promotional printed apparel such as t-shirts, totes and bags or clothing.
- No loud music

Additional Exhibition Opportunities - continued

Outside Venues

AAN is happy to continue relationships with businesses within the community that allow us to display artwork available for purchase in their spaces. This is great exposure outside of our galleries and allows AAN to showcase our amazing Artist Members across the island.

Currently AAN displays work at Hingham Institution for Savings, both Cape Cod 5 Bank locations, William Raveis Real Estate, Nantucket Atheneum, Nantucket Cottage Hospital, Nantucket Community Foundation and the Chamber of Commerce. Please note that these locations can change at any time.

When space is available, AAN will notify the artists by email.

Artists Events

Spring Chat & Cheese

Tuesday, June 16, 5:00-6:30pm, Johnson Gallery

Join fellow Artist Members, AAN Board and Staff to kick off the season.

AAN Annual Meeting

Monday, August 17, 5:00pm, Great Harbor Yacht Club

Join the AAN Board, Staff and Artists for a recap of the year.

Fall Chat & Cheese

Tuesday, September 15, 5:00-6:30pm, Johnson Gallery

Join fellow Artist Members, AAN Board and Staff to reflect upon the season.

2026 Exhibition Schedule - Johnson Gallery

IMPORTANT UPDATE: The 2026 season artwork drop off and pick up will be on a Wednesday from **7am to 11am** due to hanging that afternoon. Exhibitions open on Thursday.

Exhibition Dates	Name of Exhibition	Digital Submission Date	Drop Off Date	# of Works	Size of Art
January 30 - February 17	Online - Sweet Arts	January 26 to 29	n/a	Up to 3	No larger than 11x14 but must be able to ship to customer
February 17 - April 9	Online - Year of the Horse	February 9 to 12	n/a	Up to 3	Any size but must be able to ship to customer
April 23 - May 12	Spring Forward	Wednesday, April 15	Wednesday, April 22	Up to 3	Only 1 large
May 14 - June 2	Sea Sky Earth Wind	Wednesday, May 6	Wednesday, May 13	Up to 2	Only 1 large
June 4 - June 23	Chasing Light (Plein Air)	Wednesday, May 27	Wednesday, June 3	1 Piece	Any size
June 25 - July 7	From Moors To Moorings	Wednesday, June 17	Wednesday, June 24	1 Piece	Any size
July 9 - July 21	Brilliant Days Luminous Nights	Wednesday, July 1	Wednesday, July 8	1 Piece	Any size
July 23 - August 4	Never Out of Beach	Wednesday, July 15	Wednesday, July 22	1 Piece	Any size
August 6 - August 18	Hale Juried Exhibition	<i>Wednesday, April 1 to Wednesday, May 20</i>	Wednesday, August 5	1 Piece	Any size
August 20 - September 1	Artist / Patron	Wednesday, August 12	Wednesday, August 19	1 Piece	Any size
September 3 - September 22	10 x 10	Wednesday, August 26	Wednesday, September 2	Up to 4	n/a
September 24 - October 13	People's Choice	Wednesday, September 16	Wednesday, September 23	1 Piece	Any size
October 15 - November 17	Short Days, Long Nights	Wednesday, October 7	Wednesday, October 14	Up to 2	Only 1 Large
November 19 - December 24	Holiday Works	Wednesday, November 11	Wednesday, November 18	Up to 3	Only 1 Large

2026 Exhibition Schedule - Champion Gallery

For 2026, the Champion Gallery will be used for Seasonal Solo Artists Exhibitions. student shows, Artist in Residence and Permanent Collection.

Exhibition Dates	Name of Exhibition
Monday, March 9 to Friday, April 3	Education Student Art Show
Monday, April 13 to Friday, April 24	Environmental Artist in Residence #1
Monday, May 9 to Friday, May 22	Environmental Artist in Residence #2
Monday, April 27 to Friday, June 5	Permanent Collection Exhibition- History of Plein Air
Monday, June 8 to Friday, June 19	Education Student Art Show
Tuesday, June 23 to Monday, July 6	Solo Artists x2 - #1
Tuesday, July 7 to Monday, July 20	Solo Artists x2 - #2
Tuesday, July 21 to Monday, August 3	Solo Artists x2 - #3
Tuesday, August 4 to Monday, August 17	Solo Artists x2 - #4
Tuesday, August 18 to Monday, August 31	Solo Artists x2 - #5
Tuesday, September 1 to Monday, September 14	Solo Artists x2 - #6
Tuesday, September 15 ongoing	Permanent Collection Exhibition

For solo exhibitions, artists will have a space (~125 inches) to hang the works of their choice. The artist will assist an AAN staff person with hanging on the Tuesday the exhibition begins, between 8 and 10am. The artist is responsible for picking up their work at 5pm the Monday that the exhibition closes. Artwork can not be delivered earlier or remain after the exhibition. Sign ups will be via a google doc that will be emailed on Monday, March 16, 2026. When choosing your 1st and 2nd choices, please note the dates to make sure you are on island to accommodate the timing.

Photographing Your Work:

A mobile phone will take great photos. For websites and social media, your phone's regular camera setting works fine. If you'd like to have your work made into fine art reproductions and want to photograph it yourself, use the RAW setting on your phone's camera, which allows the lens to gather more information and thereby create the best reproduction possible.

Lighting:

- Before you remove each piece from your easel, take a photo of it right there. You already have the benefit of a stable base and good lighting!
- Position your light source directly above the easel, pointing down to eliminate shadows.
- Place your easel approximately 10 feet opposite a window or glass door. Your back will be towards the window when you take the picture. This will also allow light to evenly spill across the surface of your work.
- Photograph your work during the daytime, even though you are also lighting the work.
- You can also use just the easel placement for your lighting.
- If you feel that your photo is too dark when you study it on your screen, use the editing tools on your phone to increase the brightness or brilliance, up to but not more than 20%. While some edits are questionable, this one is not cheating!
- If you are photographing outside, avoid direct sunlight on your piece. High, slightly overcast conditions give the best results, or consider moving your easel to the edge of a shady area before photographing the work, to avoid glare.

Taking the photo:

- Stand directly in front of your work.
- Hold your phone or camera with both hands.
- Place your elbows firmly at your sides to minimize movement.
- Position your work as best you can so that the edges are even and the image is straight.
- You will fine tune in the cropping step so don't worry about getting it absolutely perfectly. It's more important to be still!
- Take a deep breath, exhale, hold still and snap the photo.
- Immediately crop the photo to remove any extraneous borders. Use the cropping tool to move each of the four edges to where you are only seeing the work.
- The cropping tool will also allow you to fine tune the straightening of the image.
- Most cropping tools also include a vertical and horizontal adjustment - this can be helpful if your image appears to be "leaning back" due to being on an easel. (Practice will also help eliminate this particular effect.)
- Remember to sign your work before you take the photo. If you are prone to forget, place a note near your easel to help remind you to sign before photographing.

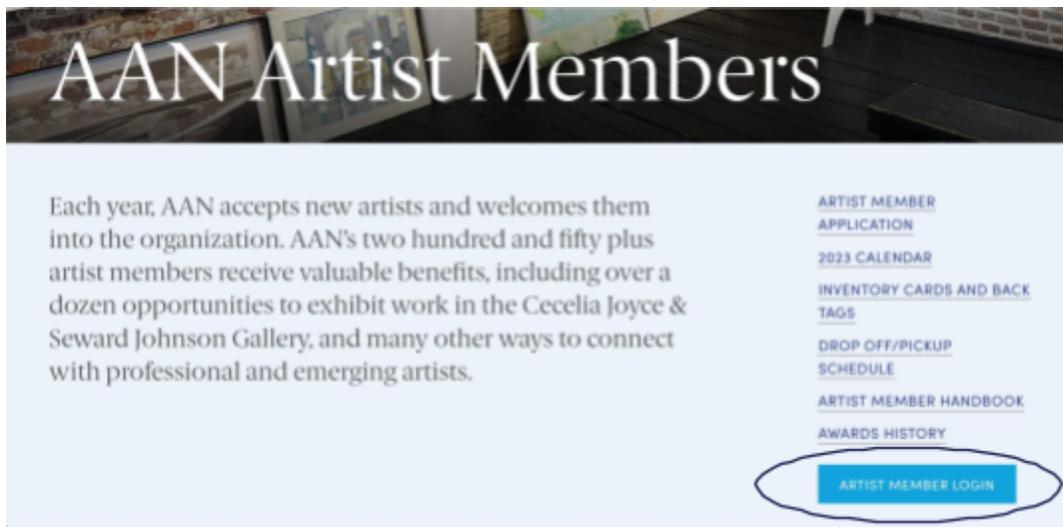
Artist Website Profile Page

Each Artist Member has a profile on our website. These profiles feature a biography, artist statement, up to eight portfolio pieces, a profile photo of the artist and weblinks to the artist's personal website (if applicable). These profiles allow patrons to learn about each Artist Member and their works. Any current works in the online gallery will also be featured on your artist profile.

If you do not have a profile set up or have trouble accessing your profile, please contact gallery@nantucketarts.org

How to Login

To login to your profile visit the [Artist Members Info page](#) nantucketarts.org/artist-member-resources. Then click on the blue Artist Member Login button and type in your username and password.



Once you are logged in you will be able type in a Bio and Artist Statement and upload images. You may also update your username and password in the settings.

Name

Settings

Bio

Rich text editor with placeholder text: Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat. Ut wisi enim ad minim veniam, quis nostrud exerci tation ullamcorper suscipit lobor

Artist Statement

Rich text editor with placeholder text: Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat. Ut wisi enim ad minim veniam, quis nostrud exerci tation

Artist Life Member?

no

Single Representative Artwork

nicci-watercolor-1408x.jpg

- Image should be less than 5mb
- Shows on [artist's bio page](#)
- Please crop background out of the image

Sample Artwork

- day-1-sweater.jpg
- lobster-dinner.jpg
- you-me-and-the-sea-na-2019.png
- humpback-whale-2019.png
- sheldon.jpg
- founder-in-a-bottle-2018-na.png

- Uploaded up to six images of your best work
- Shows on [your profile page](#)
- Art sold online via AAN will also show here but not be counted toward the six work limit

Profile Headshot Photo

Uploading Photos

For your profile to be live on the website you must have a photo in Single Representative Artwork.

Single Representative Artwork + Add

No files selected yet

- Image should be less than 6mb
- Shows on [artist listing page](#)
- Please crop background out of the image

Sample Artwork + Add

	day-1-sweater.jpg	⊖
	lobstah-dinnah.jpg	⊖
	you-me-and-the-sea-na-2019.png	⊖
	humpback-whale-2019.png	⊖
	sheldon.jpg	⊖
	flounder-in-a-bottle-2018-na.png	⊖

- Upload up to six images of your best work
- Shows on [your profile page](#)
- Art sold online via AAN will also show here but not be counted toward the six work limit

Single Representative Artwork + Add

No files selected yet

Select
Upload

- Image should be less than 6mb
- Shows on [artist listing page](#)
- Please crop background out of the image

Sample Artwork + Add

	day-1-sweater.jpg	⊖
	lobstah-dinnah.jpg	⊖
	you-me-and-the-sea-na-2019.png	⊖
	humpback-whale-2019.png	⊖
	sheldon.jpg	⊖
	flounder-in-a-bottle-2018-na.png	⊖

To add a photo click the "+ Add" button next to the section you're adding to. Then click "Select" or "Upload". If you are uploading a particular photo for the first time click "Upload" to choose a file from your computer or device. If you have uploaded a photo before but would like to use it again click "Select". Your profile page saves previously uploaded photos that you can select again without uploading. Select your photo then click "Ok".

Tags and Weblinks

Under "Tags" you can click the drop down menu and select all the mediums you work with. This will allow patrons to search for artists by medium on our web-site.

Under "CV" you can upload a PDF of a current resume or CV.

Under "Website" you can add a link to your own website. Please be sure to include the https:// at the beginning of your web link. Same rules for Instagram links and Facebook links.

Remember to Save

Anytime you make edits to your profile page remember to click SAVE at the bottom of the page!!!

Tags

Medium:Watercolor x
Medium:Pen/Ink/Pencil x

for filtering on [AAN Artist Members page](#)

Website

must include http:// or https://

CV + Add

No files selected yet

PDF only

Instagram

must include http:// or https://

Facebook

https://www.facebook.com/...

must include http:// or https://

Save

Conflict of Interest Policy

AAN expects its **Staff, Board of Directors and Artist Members** (hereinafter "Members") to perform their activities in a lawful, ethical and professional manner to safeguard the mission and reputation of the organization.

Some examples of conflict include but are not limited to:

- Members should not **accept anything of substantial value on behalf of AAN** in return for some personal gain or to advance their interests or those of family members.
- AAN's Members will **not endorse personal, political or commercial requests from donors or business sponsors in exchange for their contributions to AAN**. If a donor request may provide explicit benefits to AAN and aligns with our mission, the President will bring the request before the Board.
- Members should not participate in any matter where he or she, or other interested parties, has a **reasonable or foreseeable financial benefit or the appearance of, or actual conflict of interest outside of our mission**.
- Members may **not knowingly or improperly disclose confidential AAN information** which he or she has access to by reason of his or her official position or authority, nor use such information to further his or her personal interests.
- Funds or other resources of AAN may **not be used to influence the passage or defeat of a local ballot question or referendum** (warrant) unless directly related to our mission and sanctioned by the Board.
- Members should **not support a specific political candidate on behalf of AAN** unless it is directly related to our mission and approved by the Board.
- **All public statements advocating AAN's point of view** on any matter (e.g., letter to the Select Board, op-ed, etc.) must be vetted with the Executive Committee prior to publication.
- Members shall not **convey their personal opinions or requests from others on AAN's website or its social media page** (e.g., Go Fund Me) without approval of the Board.
- No member shall make **false or misleading statements to AAN's independent auditors** or conceal or fail to reveal any information necessary for the auditor to produce reliable findings.

Reporting Violations

- Questions regarding this policy, or the interpretation of a specific event that may be in conflict with it, should be directed to the Board President or Executive Director.
- Discovery of events of a fraudulent, illegal or inappropriate nature in violation of this policy must be reported immediately to the President or the Executive Director. The identity of the individual raising the concern will be protected and can expect to be informed once the issue has been resolved.

ACH PAYMENTS

AAN is encouraging artists to move art sale commission payments from check to ACH payment (funds will be automatically deposited into your account).

*** If you have already submitted an ACH Form, there is no need to resubmit, unless you have a change in bank information. ***

When a piece of your art is sold, the gallery will contact you stating the piece that sold, how much it sold for and what your commission will be.

Payments will be issued within 2 weeks after the exhibition closes.

For payments to be seamless, AAN needs the following information:

Bank Name

Routing Number

Account number

Name on Account

Type of account (checking or savings)

Please contact Francine Balling, Director of Finance and Operations with any questions, francine@nantucketarts.org, (508) 228-0722

Note: All information is kept confidential

**Please fill out this form and either mail or deliver to
Artists Association of Nantucket
24 Amelia Drive, Nantucket, MA 02554**

Artist Name: _____

Artist E-mail: _____

Artist Phone #: _____

Bank Name: _____

Bank Routing Number: _____

Bank Account Number: _____

Name on Bank Account: _____

Type of Account: _____ Checking or _____ Savings